



Reception Planner

Return to DJ Billy James at least two weeks before your wedding.

Bride & Groom: _____

Location: _____ Date: _____

Photographer: _____ Email: _____

Catering Director: _____ Email: _____

Your DJ works with your caterer and photographer to coordinate the events of your reception. Following is a list of traditional reception events with suggested music. Check the events you want, indicate the approximate time and circle the corresponding music choices. If a song you prefer is not listed, write it in. Samples of reception event songs can be heard at amazon.com/mp3.

Time

- _____ COCKTAIL RECEPTION
Light jazz and mellow arrangements of standards and pop tunes to complement conversation.
- _____ GRAND ENTRANCE (introduction of the Wedding Party)
Here Comes the Bride (High Energy Style) – Let's Get It Started – Celebration – Rocky Theme
- _____ FIRST DANCE Before dinner (recommended) After dinner
Bride & Groom dance to their song. If you don't have a song selected, suggestions include:
At Last – Amazed – Bless the Broken Road – When You Say Nothing At All
- _____ BRIDE AND FATHER DANCE Before dinner (recommended) After dinner
Butterfly Kisses – Daddy's Little Girl – The Way You Look Tonight – I Loved Her First – My Girl
- _____ GROOM AND MOTHER Before dinner (recommended) After dinner
Through the Years – Wonderful World – Wind Beneath My Wings – Stand By Me – In My Life
- _____ TOASTS TO THE NEWLYWEDS Before dinner (recommended) After dinner
Who? Best Man Maid of Honor Bride's Father Other _____
Love & Marriage – That's Amore – Chapel of Love (song played following all toasts)
- _____ BLESSING (optional) Yes No If Yes, who? _____
- _____ DINNER
Light jazz and mellow arrangements of standards and pop tunes to complement conversation.
- _____ BRIDAL PARTY DANCE (optional) Before dinner After dinner (recommended)
The entire wedding party and parents of the newlyweds dance.
That's What Friends Are For – Can You Feel The Love Tonight
- _____ CAKE CUTTING (usually 30-45 minutes after dancing begins)
Love & Marriage – When I'm 64 – Sugar, Sugar – How Sweet It Is
- _____ BOUQUET TOSS (usually during last hour of reception)
Single women are invited to the dance floor to catch the Bride's bouquet.
Ladies Night – Girls Just Want to Have Fun – Man, I Feel Like a Woman – It's Raining Men

Bride & Groom: _____

Date of Reception: _____

Time

- _____ GARTER REMOVAL/TOSS (usually after bouquet toss)
Groom removes garter from seated Bride and tosses it to the single men.
The Stripper - Mission Impossible Theme - Oh, Yeah - Another One Bites the Dust
- _____ GARTER ON (optional)
Man who caught garter places it on leg of woman who caught bouquet (if appropriate).
- _____ MONEY DANCE OR GOOD LUCK DANCE (optional)
Male guests dance with Bride while female guests dance with Groom. Newlyweds slow dance with each guest 20-30 seconds. Guests may give a dollar (or more) to the newlyweds as a gesture of support for their marriage or honeymoon. Best man and maid of honor assist.
- _____ PARTY DANCES (optional)
These group dances are crowd pleasers and get all ages up on the dance floor. Circle the ones you want played. Cross out any you do not want played, even if requested by your guests.
*Electric Slide - Cha Cha Slide - Cupid Shuffle - Macarena - YMCA - Chicken Dance - Hokey Pokey
Cotton-Eyed Joe - Conga Line - Hora (Jewish) - Tarantella (Italian) - Never on Sunday (Greek)*
- _____ BRIDE & GROOM'S LAST DANCE (optional)
Some newlyweds request their first dance song also be used for their final dance. Other songs:
Last Dance - I've Had the Time of My Life - Wonderful Tonight - Goodnight My Love

MUSIC PREFERENCES

Billy James will play a variety of music to please guests of all ages. However, please indicate which categories of music you especially want played or not played.

- | | | |
|--|--|---|
| <input type="checkbox"/> Standards (Sinatra, etc.) | <input type="checkbox"/> 1940's (Big Band) | <input type="checkbox"/> 1950-60's (Oldies) |
| <input type="checkbox"/> 1970's | <input type="checkbox"/> 1980's | <input type="checkbox"/> 1990's |
| <input type="checkbox"/> Hip Hop | <input type="checkbox"/> Country | <input type="checkbox"/> Reggae |
| <input type="checkbox"/> Classic Rock | <input type="checkbox"/> Alternative | <input type="checkbox"/> Disco/Motown/R&B |
| <input type="checkbox"/> Classic Love Songs | <input type="checkbox"/> Latin (Cumbia, Salsa) | <input type="checkbox"/> Today's Hits |

"MUST PLAY" SONGS AND/OR ARTISTS (if any)

DO NOT PLAY SONGS AND/OR ARTISTS (if any)

SPECIAL ANNOUNCEMENTS (if any)

List below any special occasions such as birthdays or anniversaries that you would like to have announced during the reception.

Bride & Groom: _____

Date of Reception: _____



Reception Grand Entrance

Order of Introduction

The Wedding Party will be introduced in the order listed below, beginning with the parents who can be introduced from their seats if they prefer.

1. Bride's Parents: _____

2. Groom's Parents: _____

3. Ushers: (if any)

4. Flower Girl: (if any) _____ Age: _____

Ring Bearer: (if any) _____ Age: _____

5. Bridesmaids: _____ Groomsmen: _____
_____ with _____
_____ with _____
_____ with _____
_____ with _____
_____ with _____

6. Maid of Honor _____ Best Man _____

7. Bride and Groom: Mr. & Mrs. _____
Groom's first name Groom's last name

Bride's first name